



February 11, 2020 -- Minutes  
BOARD OF DIRECTORS Meeting  
Old School Museum, 13304 Hwy 6, Santa Fe, TX 77510

The February meeting of the Keep Santa Fe Beautiful board met February 11, 2020, at the Old School Museum in Santa Fe, TX. Meeting was called to order at 12:02 pm by President Stacey Baker. Present were Baker, Rebecca Martinez, Rebecca Wright, Mandy Jordan, Rindy Hitchcock, and Joe Dickson. Guests were Glen Adams, City Administrator; and Johnny Morris, local resident and member of Galveston County Emergency Management Team. With a motion by Mandy Jordan and a second by Rebecca Martinez, the board approved the agenda and minutes from the January 14, 2020, as presented.

**Financial:** The financial status was presented by board secretary Rebecca Wright. January 2020 started with \$51,366; ended with \$23,872. Expenses were \$78 for administrative costs; and \$27,486 for Garden (Bay Concrete). KSFB received \$70 donation from Network for Good. At the end of January, restricted for the Garden is \$19,425; memorial bench installation \$450; remainder of \$3,997 operating expenses. Also reported was a letter of engagement was signed for services with Affordable Bookkeeping and Tom Crews, League City, for IRS services.

**Advocacy & Policy:** Stacey led a read-through of the draft Financial Control Procedures. Additions and revisions were made and are noted in for the final version. Board members approved the document as policy. Final versions will be distributed to all board members with request to bring any additional revisions to future meetings for discussion. Final version attached to minutes.

**Grants & Membership:** Rebecca Wright reported that KSFB's grant submission to the State Farm Good Neighbor Assist program was denied; the 100 Bay Area Women Who Care presentation was not selected for funding but KSFB was invited to return to present again at the May 2020 meeting; and the Constellation/Exelon Energy grant was submitted. Pending are BNSF Foundation; Renewal Awards/ The Atlantic; Network for Good - February & March grants. In progress is the KTB Governor's Community Achievement Award due Feb. 20. On February 14, H-GAC will award an Honorable Mention: Parks and Natural Areas to the City of Santa Fe pertaining to the plans for the Garden at Mae S. Bruce Park. Regarding Garden donations: Elite Care is interested in receiving information for consideration of donation; the Skufca Family Foundation has committed \$7500 for water feature; Texas First Bank and Amoco Federal Credit Union are currently in review process.

**Project and Volunteer Management:** Therapeutic Garden. Mandy reported on the progress of the Garden and recommended May 29, Friday evening for the opening; board agreed. The rainy weather continues to delay work due to wet grounds, but contractors' bids for work continue to be requested and reviewed in preparation for the next steps. Memorial Benches. The goal has been to install the benches on February 17; however, discussion needs to be held with the City to prepare for Tambrella Park. Spring Cleanup Don't Mess with Texas Trash-off is set for March 28, and the schedule as last year's will be used again.

**Fundraising & Events:** Garden Opening will be Friday evening, May 29. Earth Day 2020 will be celebrated on June 20 as Santa Fe Summer Fest. For future fundraising, once the Garden is in place, KSFB can seek funds to create a Monarch butterfly way-station and bird sanctuary.

**Recycling & Educational Programs:** Recycled markers. Rebecca M. said she collected three pounds of markers from the schools and *Bags to Beds* program is still on pause due to the amount stored for future use; the receptacles are still receiving new supplies.

**Promotional & Marketing:** Beautiful Business Award will be presented to Texas First Bank as soon as possible; Stacey will schedule. The next business will be Pook's. The display sign was modified to remove the "...of the Month" due to consensus of the board to award quarterly at the minimum. Social Media: emphasis for the next weeks will be on the March 10 workday at the Resiliency Center to create the stepping stones with mosaic tiles; the DMWT cleanup on the last Saturday of March, and Save the Date for the Garden opening at the end of May. Digital Newsletter/Website Update: Mandy will be updating website with info about events and create a way to directly donate for the Garden.

**Future:** Date for next meeting was changed to March 3, 2020, Old School Museum conference room, due to regular scheduled meeting falling during Spring Break. Adjournment was at 1:05 pm.